

Final Budget

FIRE PROTECTION DISTRICT NO. 2	
Budget Hearing Information	
1125 11th Street	Location: 1125 11th Street
Cody, Wyoming 82414	Date: 7/9/2020
307-527-8550	Time: 6:00 p.m.
Park County	Budget Prepared by: John Krebs, Director/President

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Board of Commissioners
Park County Wyoming

July 28, 2021

Dear Commissioners,

Attached please find the Final Budget for Fire Protection District 2 for 2021-2022. The Budget has been prepared on the new state form. The budget includes our annual operating expense and contribution to our depreciation reserves. Fire District 2's annual operating expenses include Administrative costs of four fulltime employees, District volunteer officers, Fire Prevention programs, and legal and audit expenses. Operational expenses include costs for physicals, maintenance of vehicles and equipment, testing, dispatching and large incident support. Fixed expenses include costs for vehicle and building insurance, pension fund and workers compensation. Capital expenses take care of improvements to the District. Park County Fire Protection District 2 has had no changes in our income and expense accounting procedures.

We believe this year's budget will require 3 mls of our assessed evaluation. The largest expenditures from our Depreciation Reserve Fund will exceed \$986,800 this year. We will be replacing one of our fire engines that now is over 20 years old, another engine that is 50 years old and a rescue truck. Fire District 2 created the Depreciation Reserve fund in the early 1990's to replace every large cost-piece of equipment at the end of its projected life. The Depreciation Reserve fund is intended to extend the Districts future. With fluctuating tax revenues this fund becomes even more important for the future replacement of our equipment. From this year's budget, we hope to contribute to the Depreciation Reserve the sum of \$353,198. We are taking this action in hopes of extending our Depreciation Reserve Fund into the future.

I would be happy to meet with you at any time to explain our Depreciation Reserve Fund and how we arrive at our projections. Please feel free to contact me at 527-8551.

Sincerely,

Jerry Parker, Administrator

S-B RESERVE DESCRIPTION

See above

S-C

Names of Board Members	Date of End of Term
John P. Krebs	12/31/24
Ray Lozier	12/31/24
Robert D. Coe	12/31/24
Ron Hill	12/31/22
Jeff Steward	12/31/22

	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> Yes
If Yes, enter	
Address of office:	1125 11th Street
City, State, Zip:	Cody, WY 82414
Phone Number:	307-527-8550
Hours Open:	8 a.m. to 5 p.m.(typically opened earlier & closed later)

Where are the minutes of your board meeting available for public review?
Office of Board Secretary: C. Edward Webster II, 1226 11th Street, Cody, WY 82414

How and where are the notices of meeting posted for the public?
Published in local newspaper: The Cody Enterprise

Where are the public meetings held?
Fire Hall: 1125 11th Street, Cody, WY 82414

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,242,964	\$2,541,546	\$2,722,041	\$2,419,375
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$135,069	-\$795,589	-\$998,646	-\$617,075
S-4	Total General Fund and Forecasted Revenues Available	\$5,036,902	\$5,443,205	\$5,113,211	\$5,512,849
S-5	<i>Amount requested from County Commissioners</i>	\$915,533	\$1,147,243	\$1,175,580	\$1,099,041
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$10,000	\$0	\$292	\$0
S-8	Tax levy (From the County Treasurer)	\$915,533	\$1,147,243	\$1,175,580	\$1,099,041
S-9	Government Support	\$62,230	\$62,229	\$62,229	\$100,556
S-10	Grants	\$11,654	\$10,000	\$16,067	\$10,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$13,504	\$15,234	\$11,403	\$64,620
S-13	Other Forecasted Revenue	\$16,025	\$200,543	\$78,988	\$207,640
S-14	Total Revenue	\$1,028,946	\$1,435,249	\$1,344,559	\$1,481,857

FY 7/1/20-6/30/21 FIRE PROTECTION DISTRICT NO. 2

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$2,199	\$34,510	\$53,545	\$116,150
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$400,844	\$462,700	\$470,700	\$492,200
S-18	Operations	\$582,925	\$769,397	\$709,800	\$704,600
S-19	Indirect Costs	\$119,100	\$129,350	\$139,350	\$139,350
S-20R	Expenditures paid by Reserves	\$137,896	\$1,145,589	\$1,348,646	\$967,075
S-20	Total Expenditures	\$1,242,964	\$2,541,546	\$2,722,041	\$2,419,375

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$4,007,956	\$4,007,956	\$3,768,652	\$4,030,992

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$4,007,955	\$4,143,024	\$3,347,435	\$3,176,675
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$4,007,955	\$4,143,024	\$3,347,435	\$3,176,675
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$272,965	\$350,000	\$350,000	\$350,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$272,965	\$350,000	\$350,000	\$350,000
S-31	Subtotal	\$4,280,920	\$4,493,024	\$3,697,435	\$3,526,675
S-32	Less Total to be spent	\$137,896	\$1,145,589	\$1,348,646	\$967,075
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$4,143,024	\$3,347,435	\$2,348,789	\$2,559,600

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 1125 11th Street
Cody, Wyoming 82414

PREPARED BY: John Krebes, Director/President

DISTRICT PHONE: 307-527-8550

Final Budget

FIRE PROTECTION DISTRICT NO. 2
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$915,533	\$1,147,243	\$1,175,580	\$1,099,041
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) *Fed. Wildland Fire	\$62,230	\$62,229	\$62,229	\$100,556
R-2.5	Total Government Support	\$62,230	\$62,229	\$62,229	\$100,556
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$10,000	\$0	\$292	
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$10,000	\$0	\$292	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies			\$11,067	\$5,000
R-4.3	Grants from State Agencies	\$11,654	\$10,000	\$5,000	\$5,000
R-4.4	Total Grants	\$11,654	\$10,000	\$16,067	\$10,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$191	\$234	\$196	\$47,354
R-5.2	Other: Specify EFSA & refunds,pension	\$13,313	\$15,000	\$11,207	
R-5.3	Other: Additional				\$17,266
R-5.4	Total Miscellaneous	\$13,504	\$15,234	\$11,403	\$64,620
R-5.5	Total Forecasted Revenue	\$97,388	\$87,463	\$89,991	\$175,176
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.		\$194,893	\$71,750	\$202,140
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	City of Cody: Plan Review Fee	\$8,555	\$5,500	\$5,088	\$5,000
R-6.4	Donation, False Alarm, etc.	\$7,470	\$150	\$2,150	\$500
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$16,025	\$200,543	\$78,988	\$207,640

Final Budget

FIRE PROTECTION DISTRICT NO. 2

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5					
E-1.6	<u>see attached details</u>				
E-1.7	<u>see additional details</u>	\$2,199	\$34,510	\$53,545	\$116,150
E-1.8	TOTAL CAPITAL OUTLAY	\$2,199	\$34,510	\$53,545	\$116,150

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	<u>Fire Marshal, Chief, Asst</u>				
E-2.6	<u>Chief, etc.</u>				
E-2.7	<u>see additional details</u>	\$344,056	\$398,200	\$406,200	\$421,700
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6	<u>see additional details</u>	\$3,760	\$8,000	\$8,000	\$8,000
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6	<u>see additional details</u>	\$48,500	\$50,500	\$50,500	\$50,500
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8	<u>see additional details</u>	\$4,528	\$6,000	\$6,000	\$12,000
E-6	TOTAL ADMINISTRATION	\$400,844	\$462,700	\$470,700	\$492,200

Final Budget

FIRE PROTECTION DISTRICT NO. 2

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	see additional details	\$266,500	\$279,000	\$270,000	\$255,700
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	see additional details	\$80,700	\$178,897	\$117,400	\$117,400
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	see additional details	\$34,775	\$59,500	\$59,500	\$55,500
E-11	Contractual Arrangements (List)				
E-11.1	_____				
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	see additional details	\$75,450	\$86,500	\$97,200	\$108,000
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	see additional details	\$125,500	\$165,500	\$165,700	\$168,000
E-13	TOTAL OPERATIONS	\$582,925	\$769,397	\$709,800	\$704,600

Final Budget

FIRE PROTECTION DISTRICT NO. 2

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	see additional details		\$119,100	\$129,350	\$139,350	\$139,350
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$119,100	\$129,350	\$139,350	\$139,350

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

FIRE PROTECTION DISTRICT NO. 2
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$751,323	\$751,323	\$878,182	\$854,317
C-1.2 Savings and Investments Account Balance	\$3,256,633	\$3,256,633	\$2,890,470	\$3,176,675
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$4,143,024	\$4,143,024	\$2,348,789	\$2,559,600
C-1.6 Total Estimated Cash and Investments on Hand	\$8,150,980	\$8,150,980	\$6,117,441	\$6,590,592
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$4,143,024	\$3,347,435	\$2,348,789	\$2,559,600
C-2.3 Total Deductions (a+b)	\$4,143,024	\$3,347,435	\$2,348,789	\$2,559,600
C-2.4 Estimated Non-Restricted Funds Available	\$4,007,956	\$4,803,545	\$3,768,652	\$4,030,992

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$4,007,955	\$4,143,024	\$3,347,435	\$3,176,675
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve	\$272,965	\$350,000	\$350,000	\$350,000
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$4,280,920	\$4,493,024	\$3,697,435	\$3,526,675
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____	\$137,896	\$34,510	\$53,545	\$116,150
C-4.8 b. _____				
C-4.9 c. See Additional Details		\$1,111,079	\$1,295,101	\$850,925
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$137,896	\$1,145,589	\$1,348,646	\$967,075
C-4.12 Balance to be retained	\$4,143,024	\$3,347,435	\$2,348,789	\$2,559,600

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$137,896	\$1,145,589	\$1,348,646	\$967,075

Final Budget

FIRE PROTECTION DISTRICT NO. 2
NAME OF DISTRICT/BOARD

FYE 6/30/2021

ADDITIONAL DETAILS

Add to Section	Description	2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
		DATA INPUT			
E-2.7 Personnel Services		\$400,844	\$462,700	\$470,700	\$486,200
		\$200,646	\$229,200	\$229,700	\$237,200
	Administrator	\$94,000	\$100,500	\$101,000	\$113,000
	Admin.Office Equip.Training, Travel	\$1,500	\$7,000	\$7,000	\$7,000
	Admin. Uniforms, Supplies	\$3,948	\$7,200	\$7,200	\$7,200
	Fire Marshal	\$101,200	\$114,500	\$114,500	\$110,000
E-2.7 Personnel Services		\$143,410	\$169,000	\$176,500	\$184,500
	Chief, Asst.Chief, Captains	\$34,298	\$35,500	\$35,500	\$35,500
	Training Officers, Rural Officers	\$8,856	\$19,000	\$19,000	\$19,000
	Firefighter Incentive	\$25,808	\$30,000	\$37,500	\$42,500
	Chief's Expense	\$0	\$2,000	\$2,000	\$2,000
	District Training Officer	\$74,450	\$81,500	\$81,500	\$85,500
	Rural Fire Chiefs Meeting	\$0	\$1,000	\$1,000	\$0
E-3.6 Board Expenses		\$3,760	\$8,000	\$8,000	\$8,000
	Elections	\$360	\$2,000	\$2,000	\$2,000
	Meeting Expense, Broad Supplies	\$3,400	\$6,000	\$6,000	\$6,000
E-4.6 Contractual Services		\$48,500	\$50,500	\$50,500	\$50,500
	Attorney, Spec Attorney, & Other Fees	\$42,500	\$42,500	\$42,500	\$42,500
	CPA Review	\$6,000	\$8,000	\$8,000	\$8,000
E-5.8 Other		\$4,528	\$6,000	\$6,000	\$12,000
	Public Fire Education	\$1,500	\$2,500	\$2,500	\$8,500
	Fire Prevention Week	\$3,028	\$3,500	\$3,500	\$3,500
E-7.6 Personnel Services		\$266,500	\$279,000	\$270,000	\$255,700
	Wages - Maintenance Salary	\$68,000	\$72,500	\$73,500	\$74,000
	Svc.Contracts, Cleaning & Uniforms	\$1,400	\$2,000	\$2,000	\$2,200
	Other - Training	\$48,000	\$50,000	\$50,000	\$50,000
	Other - Fire Calls	\$120,000	\$122,000	\$122,000	\$122,000
	Other - Fire Fighter Meals	\$2,100	\$2,500	\$2,500	\$2,500
	Other - Training Center Maintenance	\$27,000	\$30,000	\$20,000	\$5,000
E-9.5 Operating supplies		\$80,700	\$178,897	\$117,400	\$117,400
	General Equipment	\$20,000	\$96,497	\$35,000	\$35,000
	Fuel and Oil	\$25,000	\$37,000	\$37,000	\$37,000
	Operations Supplies	\$32,000	\$40,000	\$40,000	\$40,000
	Computer Supplies	\$1,200	\$2,000	\$2,000	\$2,000
	Fire Hall Supplies	\$2,500	\$3,400	\$3,400	\$3,400
E-10.5 Program Services		\$34,775	\$59,500	\$59,500	\$55,500
	Fire Extinguishers & Chemicals	\$2,800	\$3,000	\$3,000	\$3,000
	Hydrant Testing	\$2,200	\$10,000	\$10,000	\$10,000
	Truck Repairs	\$25,000	\$32,000	\$32,000	\$32,000
	Radio Maintenance	\$1,575	\$3,500	\$3,500	\$3,500
	Air Pack Maintenance	\$3,000	\$7,000	\$7,000	\$5,000
	Pagers and Maintenance	\$200	\$4,000	\$4,000	\$2,000
E-11.5 Contractual Arrangements		\$75,450	\$86,500	\$97,200	\$108,000
	Physicals	\$50,000	\$60,000	\$70,000	\$80,000
	Dispatchers	\$25,450	\$26,500	\$27,200	\$28,000
E-12.5 Other operations		\$125,500	\$165,500	\$165,700	\$168,000
	Utilities	\$40,000	\$43,000	\$43,000	\$45,000
	Fire Hall Maintenance	\$8,500	\$20,000	\$20,000	\$20,000
	Ladder Test	\$2,000	\$2,500	\$2,700	\$3,000
	Large Incident Support	\$75,000	\$100,000	\$100,000	\$100,000
E-14.7 Insurance		\$119,100	\$129,350	\$139,350	\$139,350

